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ERASMUS+ Strategic Partnerships for Higher Education

MIND - Development of Mechatronics skills and innovative learning methods for Industry 4.0, strategic partnership

2019-1-RO01-KA203-063153

Transnational Project Meeting 2. Agenda of meeting 4 – 5 March 2020, Timisoara, Romania

Presentation of project overview, timeline, budget, financial rules. Communications strategy. Dissemination and exploitation of results. Discussing roles and responsibilities for achieving the first intellectual output.

Hosted by: Faculty of Mechanics, Politehnic University of Timisoara, Romania

Location and venue: Timisoara, Romania

Local hosts: Erwin Lovasz

Contact: erwin.lovasz@upt.ro

Participants:

Nr.	Name	Organization
1	Sergiu-Dan Stan	UTCN
2	Emil Teușan	UTCN
3	Andreea E. Mureșan	INTEGRA HR SRL
4	Alina C. Băbășan	INTEGRA HR SRL
5	Peter Košťál	STU
6	Vanessa Prajová	STU
7	Erwin-Ch. Lovasz	UPT
8	Corina M. Gruescu	UPT
9	Valentin Ciupe	UPT
10	Cristian E. Moldovan	UPT
11	Carmen Sticlaru	UPT
12	Miloš Simonović	UNI
13	Milan Banić	UNI
14	Dušan Krstić	Coming Computer Engineering

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Agenda of the 2nd TPM (Timișoara, Romania)

Agenda			
#	Item	Responsible	Time
Wednesday 4th March, Multimedia M1 room, Central Library of Politehnica University of Timișoara			
1	Project Management 1.1 Presentation of new partner members Contracts bilateral partners review. Q&A. 1.2 Timesheets and certificates of link with institutions. Other documents needed. Q&A. 1.3 Contracts Review of time and costs devoted to the project from September 2019 to January 2020	Dan Stan (UTCN)	9:00
	Coffee break		10:00
2	Checking of the planning of the intellectual outputs 2.1 Validation of the first intellectual output IO1 2.2 State of progress of the intellectual outputs O2, O3,O4,O5 2.3 Validation of the distribution of tasks-Each partner will present the short plan for each activity they have ownership.		10:45
	Lunch break		12:00
3	Project Management 3.1 Presentation and use of Mobility tool 3.2 Tools (Dropbox, WhatsApp group) 3.3 Checking of the formats planned for the results and of their languages 3.4 Organization of the translation when necessary		13:30
	Coffee break		15:30
4	Update Calendar of the project/deadlines/milestones		16:00
5	Communication in our institutions / How to involve colleagues in the project		
	End of the session		17:00
Thursday 5th March, Multimedia M1 room, Central Library of Politehnica University of Timișoara			
6	E1–multiplier event preparation Timisoara		09:00
7	Course/curriculum–Design and development MIND Curriculum		
8	Discussion and preparation of MIND Course support		
9	Preparation of next TPM 3rd Joint Annual meeting 10-11/09/2020 M3		
10	Evaluation scores of the meeting		
11	Conclusions:		
	End of the Transnational Project Meeting		11:30
	Lunch		11:30

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